

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[School or Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in joining the Junior Varsity [Sport Name] team for the upcoming season at [School/Organization Name].

As an enthusiastic athlete with a passion for [Sport], I believe that being part of the JV team will not only enhance my skills but also allow me to contribute positively to the team dynamic.

I have attached a brief overview of my athletic background and achievements for your consideration. I am eager to bring my dedication and hard work to the team.

Thank you for considering my application. I look forward to the opportunity to discuss my potential contribution to the JV team.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]