

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my enthusiasm for my child, [Child's Name], to be considered for admission into the Junior Varsity program at [School's Name].

[Child's Name] has demonstrated remarkable dedication and passion for [specific sport/arts/academic area], and I firmly believe that the JV program at [School's Name] will provide the ideal environment for their growth and development. Over the past [duration], [he/she/they] has not only honed [his/her/their] skills but has also shown exemplary teamwork and leadership qualities.

One of the primary reasons I am advocating for [Child's Name]'s admission is the exceptional coaching staff and resources available at [School's Name]. I am confident that under their guidance, [he/she/they] will thrive and contribute positively to the team culture. Furthermore, the values and principles upheld by [School's Name] align seamlessly with our family's beliefs in hard work, integrity, and sportsmanship.

I kindly request you to consider [Child's Name] for the Junior Varsity program. I am convinced that [he/she/they] will make a valuable addition to your team and represent [School's Name] with pride and dedication.

Thank you very much for your time and consideration. I look forward to the possibility of [Child's Name] joining [School's Name].

Sincerely,

[Your Name]
[Your Relationship to Child]