

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Admission Committee/Principal's Name],

I am writing to express my interest in enrolling my child, [Child's Name], in the junior varsity program at [School's Name] for the [specific school year or season, e.g., 2024-2025 academic year].

[Child's Name] has a strong passion for [specific sport or activity] and has demonstrated impressive skills through [mention any relevant experience, achievements, or participation in other sports/activities].

We believe that [School's Name] would provide the ideal environment for [Child's Name] to further develop their abilities and grow as an athlete while also enjoying the teamwork and camaraderie that sports offer.

Please let us know if there are specific requirements or steps we should follow to complete the admission process. Thank you for considering [Child's Name] for your junior varsity team.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]