

[Your Name]
[Your Position]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admission Committee
Jawaharlal Nehru University
[University Address]
[City, State, Zip Code]

Dear Members of the Admission Committee,

I am pleased to write this letter of recommendation for [Applicant's Name], who is applying for [specific program] at Jawaharlal Nehru University. I have had the pleasure of knowing [him/her/them] for [duration] in my capacity as [your position] at [your institution/organization].

[Applicant's Name] has consistently demonstrated exceptional [qualities/skills relevant to the program], particularly in [specific examples or scenarios]. [He/She/They] has shown a profound commitment to [relevant field or subject], which I believe will greatly contribute to [his/her/their] success at JNU.

One of the most impressive aspects of [Applicant's Name]'s character is [describe a particular trait or experience that highlights their suitability]. [Provide an example or story to illustrate this point]. In addition to [his/her/their] academic accomplishments, [Applicant's Name] is also actively involved in [mention extracurricular activities, volunteer work, or other relevant experiences]. [His/Her/Their] ability to balance multiple responsibilities while maintaining [a positive attitude/a high standard of work/completing projects] is commendable. I have no doubt that [Applicant's Name] will thrive at Jawaharlal Nehru University and make significant contributions to the academic community. I wholeheartedly recommend [him/her/them] for the [specific program] and am confident that [he/she/they] will continue to excel in [his/her/their] future endeavors.

Please feel free to contact me at [your phone number] or [your email] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position]