

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Institution/Organization Name]
[Institution Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Invitation to Join the JNU Alumni Association

I hope this letter finds you in great spirits. As a proud alumnus of Jawaharlal Nehru University, I am excited to reach out and invite you to join the JNU Alumni Association.

The JNU Alumni Association serves as a platform for graduates to connect, support each other, and contribute to the growth and development of our alma mater. By becoming a member, you will have the opportunity to engage in various initiatives, networking events, and alumni reunions.

We believe that your involvement can significantly enrich our community and strengthen our collective bonds. Membership benefits include access to exclusive events, mentorship opportunities, and a chance to stay updated on university happenings.

To become a member, please visit our website [website link] or contact us at [email or phone number].

Thank you for considering this opportunity to reconnect and contribute to the JNU community. We look forward to welcoming you aboard!

Warm regards,

[Your Name]
[Your Position, if applicable]
JNU Alumni Association