

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my interest in the [Name of Scholarship] and to outline my qualifications and aspirations that make me a suitable candidate for this opportunity.

I am currently a [Your Year, e.g., senior] at [Your School/University], majoring in [Your Major]. Throughout my academic journey, I have maintained a [Your GPA], while actively participating in [list relevant extracurricular activities, volunteer work, or leadership roles].

[In this paragraph, describe any challenges you have overcome, your passions, and how receiving the scholarship will help you achieve your academic and career goals.]

I am deeply committed to [mention any values or missions related to the scholarship], and I am excited about the possibility of utilizing this scholarship to further my education and contribute positively to my community.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]