

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date of the letter].

This decision was not easy, as I have greatly enjoyed my time at [Company Name] and appreciate the opportunities I've had to grow professionally and personally. However, after careful consideration, I have decided to pursue a new opportunity that aligns more closely with my long-term career goals.

I would also like to mention that my recent investments, specifically in JNJ stock, have influenced my decision to seek a new direction. The potential for growth and stability in sectors related to my investments has encouraged me to explore new avenues.

I am committed to ensuring a smooth transition and will do everything I can to hand off my responsibilities effectively. Please let me know how I can assist during this time.

Thank you once again for the support and the experiences I've gained during my tenure at [Company Name]. I hope to stay in touch and wish the company continued success in the future.

Sincerely,
[Your Name]