

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company Name - Johnson & Johnson]  
[Company Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the [Job Title] position at Johnson & Johnson, as discussed in our recent conversations. I am excited about the opportunity to join your esteemed organization and contribute to the [specific department or team].

As per the offer details, I confirm my start date as [Start Date] and my starting salary of [Salary Details]. I appreciate the comprehensive benefits package and look forward to participating in the onboarding process.

Thank you once again for this incredible opportunity. I am eager to bring my skills and experience to Johnson & Johnson, and I am looking forward to working with you and the team.

Warm regards,

[Your Name]