

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: JNP Scholarship Eligibility Confirmation

Dear [Recipient's Name],

We are pleased to inform you that you have met the initial eligibility criteria for the JNP Scholarship for the academic year [Year]. Below are the details regarding your eligibility:

1. **\*\*Academic Performance\*\***: [Briefly detail the academic requirements met]

2. **\*\*Enrollment Status\*\***: [Confirm enrollment status, e.g., current student, program duration]

3. **\*\*Financial Need\*\***: [Briefly describe criteria related to financial need, if applicable]

4. **\*\*Other Criteria\*\***: [Mention any other criteria or requirements you meet]

Next steps include [detail any actions required from the recipient, e.g., submission of documents, deadlines, etc.]. Please ensure that all materials are submitted by [Deadline Date].

If you have any questions or require further assistance, feel free to contact us at [Your Organization's Contact Information].

Congratulations on reaching this milestone! We look forward to your continued progress.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]