

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Title/Position]  
[Name of Court/Tribunal]  
[Address of Court/Tribunal]  
[City, State, Zip Code]

Dear [Recipient Name],

RE: APPLICATION FOR JUDICIAL REVIEW

I, [Your Name], hereby submit my application for judicial review concerning [brief description of the decision or action you want reviewed].

1. **\*\*Details of the Decision\*\***

Date of Decision: [insert date]

Authority/Body Responsible: [insert name of authority]

2. **\*\*Grounds for Review\*\***

- [Ground 1: Describe the legal basis for the review, e.g., illegality, irrationality, procedural impropriety]
- [Ground 2: Describe another legal basis if applicable]

3. **\*\*Reliefs Sought\*\***

I respectfully request the following reliefs:

- [Relief 1: Specify what you want the court to do, e.g., set aside the decision, order a reconsideration]
- [Relief 2: Additional requests if necessary]

4. **\*\*Supporting Documents\*\***

Attached are the following documents in support of my application:

- [Document 1: Description]
- [Document 2: Description]

Thank you for your attention to this matter. I look forward to your response.

Yours sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]