

[TEMPLATE]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

RE: [Subject of Judicial Review]

I am writing to formally request a judicial review concerning [briefly describe the decision or action you seek to challenge, including relevant dates and details].

[Explain the grounds for the judicial review, including any legal basis for the claim, the nature of the decision, and how it affects you or your organization].

[Outline any previous correspondence or attempts to resolve the matter prior to this letter].

[State what relief or outcome you seek through the judicial review process].

Please acknowledge receipt of this letter and advise how you intend to proceed. I look forward to your prompt response.

Yours sincerely,

[Your Name]

[Your Position/Title, if applicable]

[Your Organization, if applicable]