

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Recipient's Name]  
[Title]  
[Agency/Court Name]  
[Address]  
[City, State, Zip Code]

Subject: Request for Judicial Review

Dear [Recipient's Name],

I am writing to formally request a judicial review concerning [briefly state the subject of the review, e.g., a decision made on a specific date regarding a certain matter].

1. **Background**

- Description of the matter and previous decisions:
- Detail the chronology of events leading to the current issue.
- Mention any relevant statutes or regulations.

2. **Grounds for Judicial Review**

- List and elaborate on specific grounds for the review, such as:
- Illegality: Explain how the decision contravenes the law.
- Irrationality: Describe any unreasonable aspects of the decision.
- Procedural impropriety: Outline any failures in procedure.

3. **Evidence**

- Reference any documentation or evidence you are including:
- Attach pertinent documents, evidence, or previous decisions that support your request.

4. **Conclusion**

- Clearly state the remedy you are seeking.
- Request a prompt response regarding the initiation of the review process.

Thank you for your attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]  
[Your Title, if applicable]  
[Your Organization, if applicable]