

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Principal's Name]  
[JK School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Principal's Name],

I hope this letter finds you well. I am writing to address some health concerns regarding my child, [Child's Name], who is in [Grade/Class Name] at JK School.

[Briefly describe the specific health concerns and any relevant medical conditions, treatments, or considerations. Mention how these affect your child's school experience and any support they may need.]

I would appreciate it if we could discuss potential accommodations or support that the school can provide to ensure [Child's Name] has a safe and positive learning environment.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Phone Number]