

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Scholarship Committee]
[JJC Foundation Name]
[Foundation Address]
[City, State, Zip Code]

Dear [Recipient's Name or "Scholarship Committee"],
I am writing to express my interest in the JJC Scholarship for [specific program or field of study]. As a [your current status, e.g., high school senior, college student], I am eager to pursue my education in [your intended major] and believe this scholarship would greatly assist in achieving my academic goals.

[In this paragraph, provide a brief background about yourself, including your academic achievements, extracurricular activities, and any relevant work experience.]

I am particularly drawn to [specific aspects of JJC or the program] because [explain why JJC is a good fit for you and what you hope to achieve through your studies]. Receiving this scholarship would not only alleviate the financial burden of my education but also allow me to focus more on my studies and involvement in [community service, student organizations, etc.].

Thank you for considering my application. I am looking forward to the opportunity to contribute to the JJC community and further my education with the support of this scholarship.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]