

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General/Embassy Name]
[Address of Consulate/Embassy]
[City, State, Zip Code]

Dear Consular Officer,

I am writing to apply for the J-1 Visa to participate in the [specific program name, e.g., Exchange Visitor Program] as a [specific role, e.g., research scholar, intern, etc.]. I have been accepted by [sponsoring organization's name] and my program will take place from [start date] to [end date].

I am particularly excited about this opportunity because [brief explanation of your interest and goals]. My intention is to [explain what you hope to achieve and how it relates to your career or academic goals]. As part of my application, I have included the following documents for your consideration:

1. Form DS-2019 (Certificate of Eligibility for Exchange Visitor Status)
2. Proof of financial support
3. [Any additional required documents]

I assure you that I have every intention of complying with the J-1 Visa requirements, including returning to my home country upon completion of the program.

Thank you for considering my application. I am looking forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]