

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name],

Subject: Request for J-1 Visa Application Interview

I hope this letter finds you well. I am writing to formally request an interview for my J-1 visa application, which I submitted on [submission date] under the program of [specific J-1 program]. My application reference number is [reference number].

I am eager to participate in the [briefly describe the program, e.g., cultural exchange, internship, etc.] and contribute positively to the exchange of knowledge and cultural understanding between [your country] and the United States.

I kindly ask for the opportunity to discuss my application further and to provide any additional information required. I am available for an interview at your earliest convenience and can adjust my schedule to meet your availability.

Thank you for considering my request. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Signature (if sending a hard copy)]