

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The Honorable Chief Minister  
Government of Jharkhand  
[Office Address]

Ranchi, Jharkhand, [Zip Code]

Subject: Petition for [Specific Request or Issue]

Dear Sir/Madam,

I hope this letter finds you in good health and spirits. I am writing to you on behalf of [mention community/group name or "concerned citizens"] to formally petition for [briefly state the issue or request].

[Introduce the issue: Provide background, relevant details, and any supporting information. Explain why the issue is significant and its impact on the community.]

[Explain the desired outcome: Clearly state what action you are requesting from the government and how it will benefit the community or address the issue.]

We believe that addressing this matter will [mention potential positive outcomes or benefits]. We kindly urge you to consider our petition seriously.

We appreciate your attention to this important matter and look forward to your response.

Thank you for your time and consideration.

Sincerely,

[Your Name]  
[Signature (if sending a hard copy)]  
[Position/Title (if applicable)]  
[Additional Signatories, if any]