

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The [Designation]
Jharkhand Government
[Department Name]
[Office Address]
[City, State, Zip Code]

Subject: Application for Funding Support

Dear [Designation/Name],

I am writing to formally request funding from the Jharkhand Government for [briefly describe your project or initiative]. Our organization, [Your Organization's Name], is dedicated to [provide a brief description of your organization and its mission].

The purpose of our project is to [explain the objective and significance of your project]. We believe this initiative will benefit the community by [describe the expected impact]. To successfully implement this project, we require financial assistance amounting to [mention the amount needed].

We have outlined a detailed budget and plan for the project, which is attached for your reference. We are committed to transparency and accountability in the utilization of the funds provided.

We would be grateful for the opportunity to discuss this proposal further and explore potential collaboration with the Jharkhand Government. Thank you for considering our request.

Sincerely,

[Your Name]
[Your Position]
[Your Organization's Name]