

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

RE: Notice of Intent to Relocate for Child Support Purposes

I hope this letter finds you well. I am writing to formally inform you of my intent to relocate to [New Location/City, State] on [Proposed Move Date]. This decision has been made after careful consideration of my circumstances and is aimed at improving [reason for the move, e.g., job prospects, family support, etc.].

As you know, it is important for us to maintain a strong co-parenting relationship, and I am committed to ensuring that the transition is as smooth as possible for [Child's Name]. I want to discuss how this move may impact our current child support arrangement and the visitation schedule.

I propose that we meet to discuss this matter in detail and explore potential adjustments to our agreement that would work best for both of us and, most importantly, for [Child's Name]. Please let me know your available times for a meeting or whether you would prefer to discuss this over the phone.

Thank you for your understanding and cooperation. I look forward to your response.

Sincerely,

[Your Name]