

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Recipient's Name]  
[Scholarship Committee/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name or "Scholarship Committee"],  
I hope this letter finds you well. My name is [Your Name], and I am currently a [current grade or status] student at [Your School Name]. I am writing to formally request support for the [specific scholarship name] for my Junior High School education.

As an enthusiastic student with a passion for [mention relevant interests or achievements], I am eager to pursue my academic goals and contribute positively to my community. However, [briefly explain your financial situation or any challenges you are facing].

Receiving this scholarship would greatly assist me in [explain how the scholarship will help, e.g., covering tuition, school supplies, etc.]. I am committed to making the most of this opportunity by [mention any specific plans or goals related to your education].

Thank you for considering my application. I am hopeful for the opportunity to further discuss my situation and how this scholarship would impact my education.

Warm regards,

[Your Name]  
[Your Signature (if submitting a hard copy)]  
[Phone Number]