

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[School or Organization Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a scholarship program designed specifically for Junior High School students who demonstrate exceptional academic performance and a commitment to their community.

[Introduce the purpose of the scholarship, its importance, and the anticipated impact on students.]

The scholarship would provide financial assistance to deserving students, allowing them to focus on their studies without the burden of financial constraints. [Explain the criteria for selection, application process, and any additional requirements.]

I sincerely believe that this scholarship can change the lives of many students, enabling them to pursue their educational goals and contribute positively to society. I would be grateful for the opportunity to discuss this proposal further at your earliest convenience.

Thank you for considering this initiative. I look forward to hearing from you soon.

Sincerely,

[Your Name]
[Your Title, if applicable]
[Your Organization, if applicable]