

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am thrilled to accept the offer to join [Company's Name] as [Job Title], starting on [Start Date]. I want to express my sincere gratitude for this opportunity and the warm welcome I have received from the team. As someone who values diversity and inclusion, I am excited to bring my unique background and perspectives to [Company's Name]. I believe that fostering a diverse workforce is crucial for innovation and success, and I am committed to contributing positively to the team's inclusive culture.

I look forward to collaborating with everyone at [Company's Name] and engaging in initiatives that promote workforce inclusion. Together, we can create an environment where all voices are heard and valued. Thank you once again for this opportunity. I am eager to embark on this journey and contribute to our shared goals.

Warmest regards,

[Your Name]
[Job Title]
[Company's Name] (if applicable)