

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Department  
JG Wentworth

[Company Address]  
[City, State, Zip Code]

Subject: Refund Request

Dear JG Wentworth Customer Service,

I hope this letter finds you well. I am writing to formally request a refund for my recent transaction with JG Wentworth, which occurred on [transaction date].

The details of my transaction are as follows:

- Account Number: [Your Account Number]
- Transaction Amount: [Amount]
- Reference Number: [Transaction Reference Number]

Due to [brief explanation of the reason for the refund request, e.g., services not rendered, overpayment, etc.], I believe that a refund is warranted. [You may include any additional details or documentation that supports your request].

I kindly ask that you process my refund at your earliest convenience. Please inform me of any necessary steps I need to take from my end. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]