[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] JG Wentworth [Company Address] [City, State, Zip Code] Dear JG Wentworth Customer Service, Subject: Request for Policy Change I hope this message finds you well. I am writing to formally request a change to my existing policy with JG Wentworth, identified by the policy number [Your Policy Number]. [Describe the specific change you wish to make, such as adjustments to your payment schedule, coverage options, or other details.] Please let me know if you require any additional information or documentation to process this request. I look forward to your prompt response and confirmation of the changes made. Thank you for your attention to this matter. Sincerely, [Your Name]