

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office]  
[School Name]  
[School Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the Junior Graduate School program at [School Name]. As a dedicated and passionate student, I am eager to advance my academic pursuits and contribute to the [specific field or program] community.

I have demonstrated my commitment to [briefly mention your relevant experiences, achievements, and interests related to the program]. My experiences during [mention relevant activities, volunteer work, or projects] have prepared me well for the challenges ahead.

I am particularly drawn to [mention specific aspects of the school or program] because [explain why it appeals to you]. I am confident that the dynamic environment at [School Name] will help me grow academically and personally.

Thank you for considering my application. I look forward to the opportunity to further discuss my candidacy.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]