

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
JFK University
[University Address]
[City, State, Zip Code]

Dear Admissions Office,

I am writing to formally accept my offer of admission to JFK University for the [specific program, e.g., Master of Arts in Psychology] for the [term, e.g., Fall 2024 semester]. I am excited about the opportunity to join such a prestigious institution and to further my education in this field.

Please find enclosed the required enrollment deposit of [amount] as well as any necessary documentation. I would also appreciate any information you could provide regarding next steps, including orientation details, registration, and housing options.

Thank you for this opportunity. I look forward to contributing to the JFK University community.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Student ID (if applicable)]