

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Admissions Office]
JFK University
[University Address]
[City, State, Zip Code]

Dear [Your Name],
Congratulations! We are pleased to inform you that you have been accepted to JFK University for the [specific program, e.g., Master of Arts in Psychology] for the [term, e.g., Fall 2024] semester. Your application stood out among a competitive field, and we are excited to welcome you to our academic community.

You will find enclosed your enrollment packet, which includes important information regarding registration, orientation, and financial aid. Please confirm your acceptance by [date], and feel free to reach out if you have any questions or need assistance.

Welcome to JFK University!

Best regards,
[Your Name]

[Title]
Admissions Office
JFK University