

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee  
JFK High School Summer Program  
[School Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in participating in the JFK High School Summer Program for the upcoming summer session. As a [your current grade level] student at [your school name], I am eager to enhance my skills in [specific subject or area of interest] and engage with other motivated students.

I have a strong passion for [briefly describe your interest related to the program], and I believe that this program will provide me with valuable insights and knowledge that will further my academic and personal growth. Additionally, I am excited about the opportunity to interact with experienced instructors and participate in hands-on activities that promote critical thinking and creativity.

I have attached my application materials, including my academic transcripts and a recommendation letter from [name of recommender, if applicable]. I appreciate your consideration of my application. I look forward to the possibility of contributing to and learning from the JFK High School Summer Program.

Thank you for your time and consideration.

Sincerely,  
[Your Name]