

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]

JFK High School

[School Address]

[City, State, Zip Code]

Dear [Recipient's Name or "Course Registration Office"],

I hope this letter finds you well. I am writing to formally request enrollment in the following courses for the upcoming academic year:

1. [Course Name 1]

2. [Course Name 2]

3. [Course Name 3]

I believe these courses align with my academic goals and interests, and I am eager to enhance my skills and knowledge in these areas.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]