

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
JFK University

[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to formally apply for enrollment at JFK University for the [specific program, e.g., Master of Arts in Psychology] starting in [semester/year]. I have a strong interest in [briefly explain your interest in the program and field].

With my background in [your relevant background and experience], I believe that JFK University's commitment to [mention any specific aspects of the university or program that attract you] aligns perfectly with my goals.

I have attached my application materials, including [list any documents you are including, such as transcripts, letters of recommendation, etc.]. I am looking forward to the possibility of being part of the JFK University community.

Thank you for considering my application. I hope to contribute positively to the university and further my academic and professional journey.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]