

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Admissions
JFK University

[University Address]
[City, State, Zip Code]

Dear Admissions Committee,
Subject: Appeal for Admission Decision

I hope this letter finds you well. My name is [Your Name], and I recently received the admission decision regarding my application for the [Specific Program Name] at JFK University. I am writing to formally appeal the decision and provide additional context that I believe merits reconsideration.

First, I would like to express my appreciation for the time and effort that the committee invests in reviewing applications. I understand that the admissions process is highly competitive, and I respect the decisions made by the committee. However, I would like to highlight certain aspects of my application that may not have been fully reflected in my initial submission.

[Explain your reasons for appealing the decision. Include any new information, such as improved grades, additional accomplishments, personal circumstances, or relevant experiences that strengthen your case.]

I am passionate about [specific area of study] and believe that JFK University is the ideal environment for pursuing my academic and professional goals. I am committed to contributing positively to the university community and making the most of the educational opportunities available.

Thank you for considering my appeal. I would be grateful for the opportunity to discuss my application further and provide any additional information that may assist in your reconsideration.

Sincerely,

[Your Name]

[Your Student ID or Application ID, if applicable]

[Additional Relevant Information, if needed]