

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Business Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Consignment Agreement for Jewelry

I am writing to propose a consignment arrangement for the following jewelry items:

1. [Description of Item 1] - [Quantity/Details]
2. [Description of Item 2] - [Quantity/Details]
3. [Description of Item 3] - [Quantity/Details]

The terms of this consignment are as follows:

- Consignment Period: [Start Date] to [End Date]
- Commission Rate: [Percentage]% of the sale price
- Payment Terms: [Details on payment schedule]
- Unsold Items: [Instructions for unsold items]

I believe these pieces will be a great addition to your collection, and I look forward to discussing this opportunity further.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]