

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consignee's Name]
[Consignee's Business Name]
[Consignee's Address]
[City, State, Zip Code]

Dear [Consignee's Name],

Subject: Consignment Agreement for Vintage Jewelry Sales

I hope this letter finds you well. I am writing to formally offer my vintage jewelry pieces for sale on a consignment basis at your esteemed establishment.

****1. Description of Items:****

- [Item 1: Description, size, materials, etc.]
- [Item 2: Description, size, materials, etc.]
- [Item 3: Description, size, materials, etc.]

****2. Consignment Terms:****

- The sale price for each item will be [specify price].
- The agreed commission for your services will be [specify percentage] of the sale price.
- Any unsold items may be returned after [specify period].

****3. Payment Terms:****

Payments for sold items will be made to me on a monthly basis, within [specify number] days after the sales.

Please confirm your acceptance of these terms by signing and returning a copy of this letter. I look forward to a successful partnership in showcasing my vintage jewelry.

Thank you for considering my consignment proposal.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]

****Acceptance of Terms:****

I, [Consignee's Name], agree to the terms outlined above.

[Consignee's Signature]
[Date]