

****Consignment Letter Template for Jewelers****

[Your Jewelry Store Letterhead]

[Date]

[Recipient's Name]

[Recipient's Business Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Consignment Agreement for Jewelry Items

We are pleased to enter into a consignment agreement with you for the display and sale of our jewelry pieces. Below are the terms and conditions of our agreement:

1. ****Items Consigned****:

- Description of items (make, model, specifications)
- Quantity of each item

2. ****Consignment Period****:

The consignment period shall be for [duration].

3. ****Pricing and Payments****:

- Retail price: [Price for each item]
- Consignment split: [Percentage or flat fee]
- Payment terms (e.g., how and when payments will be made)

4. ****Responsibilities****:

- Responsibilities of the consignor (you, the jeweler)
- Responsibilities of the consignee (the recipient)

5. ****Return of Unsold Items****:

Terms regarding the return of any unsold jewelry at the end of the consignment period.

6. ****Insurance and Liabilities****:

Details regarding insurance coverage and liability for the items while in custody.

7. ****Termination****:

Conditions under which the agreement may be terminated by either party. Please review the details above, and if you agree, sign below to indicate your acceptance of this consignment agreement.

Sincerely,

[Your Name]

[Your Position]

[Your Jewelry Store Name]

[Your Contact Information]

****Agreed and Accepted****

[Recipient's Name]

[Recipient's Business Name]

[Date]

Feel free to customize any section as needed for your jewelry business.