

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Participant's Name]
[Participant's Address]
[City, State, ZIP Code]

Dear [Participant's Name],

We are excited to announce an upcoming opportunity for individuals like you to showcase your knowledge and compete in our exciting game show, "Jeopardy!"

This is your chance to demonstrate your wit and intelligence in front of a live audience. We are looking for enthusiastic participants who are ready to take on the challenge and enjoy a fun and rewarding experience. To apply, please respond to this letter or visit our website at [website link] to fill out your application. The selection process will include a preliminary quiz to evaluate your trivia skills, followed by interviews with our casting team.

Don't miss this unique opportunity to potentially become a "Jeopardy!" contestant! We can't wait to see what you bring to the game.

Warm regards,

[Your Name]
[Your Title]
[Your Organization]
[Your Signature (if sending a hard copy)]