

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The Coordinator,  
Joint Entrance Examination (JEE) Mains,  
[Organization Name/Address]  
[City, State, Zip Code]

Subject: Application for JEE Mains Examination

Dear Sir/Madam,

I am writing to formally apply for the Joint Entrance Examination (JEE) Mains for the academic year [Year]. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your DOB]
- Registration Number: [Your Registration Number, if applicable]
- Course Applied For: [Course Name]
- Examination Center Preference: [First Choice, Second Choice]

I am attaching the required documents along with this letter, including my completed application form, payment receipt, and identity proof.

I kindly request you to confirm the acceptance of my application and provide any further information regarding the examination process.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Name]