

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The National Testing Agency

[Address of NTA]  
[City, State, Zip Code]

Subject: Application for JEE Mains Examination

Dear Sir/Madam,

I am writing to formally apply for the Joint Entrance Examination (JEE) Mains. I am a [your current educational status, e.g., Class 12 student] and am eager to pursue my engineering studies at one of the prestigious institutions in India.

Please find attached the required documents as per the application guidelines, including:

1. Completed Application Form
2. Copies of Educational Certificates
3. Photograph and Signature
4. Proof of Payment

I request you to kindly process my application and inform me of any further steps I need to undertake.

Thank you for your attention to my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]