

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admission Office/Scholarship Committee Name]  
[Institution/Organization Name]  
[Institution Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for JEE Mains Scholarship

I am writing to express my interest in the JEE Mains scholarship offered by [Institution/Organization Name]. I am currently a student in [Your Current Grade/Class] at [Your School/College Name], and I am eager to pursue my higher education in engineering.

I have consistently demonstrated strong academic performance, particularly in subjects relevant to the JEE Mains examination. [Briefly describe your academic achievements and relevant extracurricular activities].

As a student, I am passionate about [Your Field of Interest] and aspire to contribute to society through my knowledge and skills. However, financial constraints pose a challenge to my educational aspirations. [Mention your financial situation briefly, if appropriate].

I kindly request your consideration of my application for the JEE Mains scholarship. I am hopeful that with your support, I can achieve my educational goals and further my contribution to the field of engineering.

Thank you for considering my application. I look forward to the opportunity to discuss my application further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]