

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Chairman

Joint Entrance Examination (JEE) Mains

[Institute/Organization Address]

[City, State, ZIP Code]

Subject: Application for JEE Mains Examination

Dear Sir/Madam,

I am writing to formally apply for the JEE Mains examination scheduled for [exam date]. I am a [your current educational status, e.g., 12th-grade student] and I am eager to secure a position in esteemed engineering colleges across India.

I have completed my [mention relevant academic qualifications, e.g., 10th standard from XYZ School] and am currently enrolled at [your current school/college name]. I have been preparing rigorously for the JEE Mains and believe that I have acquired the necessary knowledge and skills to attempt the examination successfully.

Enclosed with this letter, please find the required documents for your reference:

1. [List of documents, e.g., completed application form]
2. [Identity proof]
3. [Payment receipt of the examination fee]
4. [Other relevant documents]

I kindly request you to consider my application and grant me permission to appear for the JEE Mains examination. I assure you that I will comply with all examination guidelines and protocols.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]