

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Coaching Institute Name]
[Institute Address]
[City, State, Zip Code]

Dear [Institute's Admission Office/Specific Person's Name],

Subject: Enrollment Inquiry for JEE Mains Coaching

I hope this letter finds you in great spirits. My name is [Your Name], and I am writing to express my interest in enrolling in your coaching program for JEE Mains preparation.

Having recently completed my [Class/Grade] from [Your School/Institution Name], I am motivated to excel in the upcoming JEE Mains examination, as I aspire to pursue [Your Desired Branch/Field] in [Preferred Engineering College/University].

I have heard exceptional feedback about your coaching methodologies and the success rate of your students in JEE Mains. I would like to inquire about the following:

1. Course structure and duration
2. Fees and payment plans
3. Study materials provided
4. Schedule of classes

I am eager to begin my preparation under the guidance of your esteemed faculty. Please find my contact information at the top of this letter for any further communication.

Thank you for your time. I look forward to your prompt response.

Sincerely,
[Your Name]