

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Recipient's Name]  
[Prosecutor's Office Name]  
[Office Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in the [specific position title] at the [Prosecutor's Office Name]. With my background in [relevant experience or education], I am excited about the opportunity to contribute to your team.

In my previous role at [Previous Employer/Organization], I successfully [describe a relevant responsibility or achievement]. This experience has equipped me with strong [mention relevant skills or knowledge], which I believe align well with the requirements of this position.

I am particularly drawn to this role because [explain why you are interested in the position or the office]. I am eager to apply my skills in [specific legal areas or aspects relevant to the job] and work collaboratively to achieve justice and support the community.

Thank you for considering my application. I look forward to the opportunity to discuss how my background and enthusiasm can contribute to the important work of the [Prosecutor's Office Name].

Sincerely,  
[Your Name]