

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific position] at [Company's Name] as advertised on [where you found the job listing]. I am a recent graduate from [Your Law School] with a [degree type, e.g., Juris Doctor] and a strong passion for [area of law relevant to the job, e.g., environmental law, corporate law, etc.].

During my time at [Your Law School], I gained valuable experience through [mention any relevant internships, clerkships, or roles]. My experience in [specific tasks or roles] honed my skills in [mention relevant skills, e.g., legal research, drafting, client consultation], which I believe will enable me to contribute positively to your team.

I am particularly drawn to [Company's Name] because [mention specific reasons related to the company, such as values, reputation, or specific projects]. I admire [mention any landmark cases or achievements of the company], and I am eager to leverage my skills to support your team and clients effectively.

I look forward to the opportunity to further discuss how my background, skills, and enthusiasms align with the needs of your firm. Thank you for considering my application.

Sincerely,

[Your Name]

[Your LinkedIn Profile URL or Website, if applicable]