

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Junior Development Program at [Company/Organization Name] as advertised [where you found the opportunity]. With a strong passion for [your relevant field/industry] and a desire to further develop my skills, I believe this program is the perfect opportunity for me.

I am currently [your current status, e.g., a student at XYZ University majoring in ABC, or a recent graduate in ABC]. During my time at [University/Previous Company], I have [briefly mention relevant experience, skills, or projects].

I am particularly attracted to [specific aspect of the program or company], and I am eager to contribute my [mention any specific skills or knowledge] to your team.

Thank you for considering my application. I look forward to the possibility of discussing my application further.

Sincerely,  
[Your Name]