

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

The Branch Manager
Jammu & Kashmir Bank
[Branch Address]

[City, State, ZIP Code]

Subject: Loan Repayment Request

Dear [Branch Manager's Name],

I hope this letter finds you well. I am writing to formally request the repayment details for my loan account with Jammu & Kashmir Bank.

Loan Account Number: [Your Loan Account Number]

Type of Loan: [Type of Loan, e.g., Personal Loan, Home Loan]

Outstanding Amount: [Outstanding Loan Amount]

I would appreciate it if you could provide me with the necessary information regarding the total repayment amount, including any applicable interest, fees, and the timeline for repayment.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,
[Your Name]