

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Branch Manager
Jammu & Kashmir Bank
[Branch Address]

[City, State, Zip Code]

Subject: Application for Car Loan

Dear Sir/Madam,

I am writing to formally apply for a car loan from Jammu & Kashmir Bank. I am interested in purchasing a [make and model of car], and I would like to request a loan amount of [amount] for a period of [loan tenure]. I have been a customer of your bank for [duration] and have consistently maintained my accounts in good standing. My monthly income is [your income], and I have attached the necessary documents including my income proof, identity proof, and any additional requirements as per bank policy.

I would appreciate your assistance in processing my application at your earliest convenience. Please let me know if you require any additional information.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]