

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
Jammu and Kashmir Bank
[Branch Address]

[City, State, ZIP Code]

Subject: Dispute Resolution Request

Dear Sir/Madam,

I hope this message finds you well. I am writing to formally bring to your attention a dispute regarding my account ([Account Number]) held at your branch.

[Explain the nature of the dispute in detail, including relevant dates, transactions, and amounts involved. Be clear and concise.]

I kindly request your assistance in resolving this matter promptly. I have attached relevant documents to support my claim.

Please confirm the receipt of this letter and provide me with an update on the progress of my dispute.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]