

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in applying for membership with Junior Chamber International (JCI). I am enthusiastic about contributing to the organization's mission of fostering leadership, networking, and community service.

[Paragraph outlining your background and experiences that align with JCI's values.]

I am particularly drawn to [specific JCI project or initiative] and believe that my skills in [specific skills] would be valuable to this effort. Through my involvement, I am eager to [mention what you hope to achieve or contribute].

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to JCI's goals and vision.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]