

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in becoming a member of the Junior Chamber International (JCI). As an individual dedicated to personal development and community enhancement, I believe that JCI provides an excellent platform to achieve these shared goals.

I am currently [your current profession/position] with [number] years of experience in [your industry/field]. I have actively participated in [relevant community service projects, leadership roles, or professional achievements]. My involvement in [specific examples] has strengthened my commitment to making a positive impact, fostering collaboration, and enhancing leadership within our community.

I am particularly drawn to JCI's mission of creating positive change in the world through active citizenship. I am eager to contribute my skills in [specific skills or areas of expertise] and collaborate with like-minded individuals who are passionate about leadership and service.

I would appreciate the opportunity to discuss how I can contribute to JCI and engage in meaningful projects that benefit our community. Thank you for considering my application. I look forward to the possibility of being part of an organization that is committed to making a difference.

Sincerely,  
[Your Name]