

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[JCI Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in applying for membership with Junior Chamber International (JCI). As an active professional with a passion for community development and a strong belief in the values of leadership, service, and personal growth, I am eager to contribute to and learn from the JCI network.

Introduction

Briefly introduce yourself and mention your current professional role, background, and any relevant experience that aligns with JCI values.

Motivation

Explain why you want to join JCI and how you believe it will benefit your personal and professional development.

Contribution

Highlight the skills, experiences, or unique perspectives you bring to JCI and how you intend to contribute to the organization and its initiatives.

Conclusion

Reiterate your enthusiasm for joining JCI, express your willingness to engage actively, and thank the reader for considering your application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]