

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Position]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request membership in Junior Chamber International (JCI). I am passionate about community development and leadership, and I believe that JCI offers an excellent platform for personal and professional growth.

As a [Your Occupation/Position], I have gained experience in [briefly describe relevant experience or skills], and I am eager to contribute to the mission of JCI by engaging in projects that aim to improve our community.

I understand that JCI is committed to fostering positive change and empowering young leaders. I am excited about the opportunity to collaborate with like-minded individuals dedicated to making a difference.

I have attached my resume and [any other documents if needed] for your review. Please let me know if there are any further requirements or steps I need to complete for my membership application.

Thank you for considering my application. I look forward to the opportunity to contribute to JCI and make a meaningful impact.

Sincerely,
[Your Name]